



The State of North Carolina

The North Carolina Board of Architecture
127 W. Hargett Street Suite 304
Raleigh, NC 27601

Phone: 919.733.9544 Fax: 919.733.1272
Email: ncba@ncbarch.org www.ncbarch.org

Part I. Application for Certification to Secretary of State for a Professional Limited Liability Company (PLLC) USE THIS APPLICATION TO FORM A NEW NC PLLC

FEE: \$75.00

Information and Instructions for Applying for the Certification to Secretary of State

- Complete and return this form to the Executive Director for the North Carolina Board of Architecture at the address above.
- Attach a copy of the PROPOSED Professional Limited Liability Company Articles of Organization
- The application fee is \$75, the check should be made payable to NCBA.
- Upon receipt of the foregoing, the Executive Director will issue and return to you the Board's Certification which must be affixed to the Articles of Organization and filed with the North Carolina Secretary of State, Corporations Division, PO Box 29622, Raleigh, North Carolina 27626-0622. (Phone: (919) 807-2225)
- Please note that a Part II application will be sent to you along with the Certification.
- ALL CORRESPONDENCE FROM THE BOARD WILL BE SENT TO YOU VIA E-MAIL.

I. Proposed Name of the Company. It must contain the word "Professional" LLC, or P.L.L.C, or PLLC. **See Rule .0205**
Name of Firm:

Contact information:

Name

Street

City,

State

Zip

Phone

Email (Please print clearly, all correspondence from the Board will be sent to this email address.)

II. Name(s) of all the proposed owner(s) and/or members: (attach separate sheet if necessary) % of ownership must total 100.

| Name | Address | Profession | NC Registration/License Number | % of Ownership |
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III. Names of all the proposed professional employees, (attach separate sheet if necessary).

| Name | Address | Profession | State & Registration/License Number |
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I certify that the information contained in this application is true and correct to the best of my knowledge and belief.

Organizer (Signature)

Printed Name

Date

Please note that at least one Organizer must be a licensee of the NC Board of Architecture.