



# The State of North Carolina

## The North Carolina Board of Architecture

127 W. Hargett Street Suite 304

Raleigh, NC 27601

Phone: 919.733.9544 Fax: 919.733.1272

Email: [ncba@ncbarch.org](mailto:ncba@ncbarch.org) url: <http://www.ncbarch.org>

Application for Architect License Registration By Exam (Post ARE completion.)  
APPLICATION FEE \$50.00. Make check payable to NCBA. Please print legibly.

### **Information and Instructions - READ THIS:**

- Prior to completing this application you must read the Board rules and laws governing the practice of architecture in North Carolina, they are found at [www.ncbarch.org](http://www.ncbarch.org) in the rules and laws section.
- Fill out the application and submit it along with the fee to the address above.
- You are required to notify the Board of all contact information changes.
- **ALL correspondence from NCBA will be via email.**
- Please print legibly.

Name as Preferred on License/Registration: \_\_\_\_\_

Date of Application: \_\_\_\_\_

FIRST

MIDDLE NAME OR INITIAL

LAST

*As indicated above, all correspondence from NCBA will be sent via email. Please print your email address clearly. Failure to include an email address will result in delay of application processing.*

**Email Address:** \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Firm/Business Phone Number: \_\_\_\_\_

Alternate Phone Number: \_\_\_\_\_

Preferred Mailing Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Practice

In North Carolina I will offer/render my architectural services in the following manner, please initial the appropriate method:

\_\_\_\_\_As a sole proprietor or an employee of a sole proprietorship.

The firm name is \_\_\_\_\_  
(refer to rule 21 NCAC 02.0205)

\_\_\_\_\_As an employee, principle, officer, director or shareholder of a corporate entity.

The firm name is \_\_\_\_\_  
(refer to rule 21 NCAC 02.0214 for NC corporations or 21 NCAC 02.0215 for out of state corporations and G.S. 83A-8\*)

\_\_\_\_\_As an employee, principle, member, manager or owner of a limited liability company.

The firm name is \_\_\_\_\_  
(refer to rule 21 NCAC 02.0218 and G.S. 83A-8\*)

**\*An individual cannot hold himself out as offering architectural services for a corporation or LLC not registered to practice architecture in North Carolina. In cases of violation of General Statute 83A-8, the Board will prosecute the individual unless the employing corporation is licensed and registered in the State for architectural services. If a corporation or company (PA, PC, Inc, LLC, PLLC, etc.) employs you, please contact this office or our web site for the necessary forms to begin the firm registration process.**

\_\_\_\_\_As an employee or partner of a limited liability partnership.

The firm name is \_\_\_\_\_  
(refer to rules 21 NCAC 02 .0204, .0205)

\_\_\_\_\_Other—Please describe in detail \_\_\_\_\_

Certification

\_\_\_\_\_ (initials) I hereby certify that I have read the laws and rules governing the practice of architecture in North Carolina and that I will not willfully violate the statute or any rules or standard of conduct published by the North Carolina Board of Architecture.

\_\_\_\_\_ (initials) I hereby apply for registration and license to practice architecture in the State of North Carolina in accordance with NCGS 83A and 21 NCAC 02.0302(a) and enclose the application fee of \$50.00 payable to NCBA.

\_\_\_\_\_ (initials) I further certify that I have never been convicted of any felony and have never been the subject of disciplinary action in college or by another State architecture board or any other governing entity except as explained below. Attach a copy of the final order or similar documentation.

Explanation:

Affidavit:

The undersigned affirms that the foregoing statements are made in good faith and are true in every respect.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date