

President's Message

The past year has been a busy one for the Board. In addition to the continual problems referred to the Board by architects and the public, there are two specific issues of particular interest:



HIGHER STANDARDS, LOWER BARRIERS : Public Protection in a Global Economy-- Rule .0303

The law that created the North Carolina Board of Architecture expressly provides that its purpose is to "Safeguard life, health, and property." (NCGS 83A-12). To accomplish that purpose in our increasingly more complex construction environment during the last decade, the Board has increased standards for obtaining and maintaining a license. All new licensees must complete at least a five-year first professional degree in Architecture and participate in the intern development program (IDP). These changes correspond with changes in most states. In addition, the Architect Registration Examination has been computerized. Regarding existing licenses, the Board has implemented continuing education requirements .

While the Board has undertaken changes to protect the public by increasing licensure standards, it has also made efforts to adapt the rules on reciprocal registration to accommodate the realities of a modern practice. In this fluid, rapidly changing global economy, architectural services are being provided by licensees practicing in many states and occasionally in other countries, both in person and electronically.

Until recently, North Carolina was one of a handful of states that provided that the *only way* to become licensed by reciprocity in this state was to obtain a "Blue Cover" certification from the National Council of Architect Registration Boards.

In light of the time required to obtain NCARB certification, as well as the increase in applications during the robust economy of the late 1990s, the Board decided that some common sense revisions to its rules on reciprocity were needed.

The primary rule affecting reciprocity is Rule .0303. Over the last ten years, that rule has been revised three times. One change allows out of state applicants to apply for reciprocal licensure without the "Blue Cover" if they can demonstrate that they met all of the requirements for a Blue Cover at the time they originally became licensed elsewhere. Nevertheless, there were still many competent architects in practice for a number of years in other states who were not eligible for licensure here. These architects, had they applied here instead of another state when they first became licensed, would also have been eligible in NC, even though they might not have met the extant Blue Cover requirements.

During the period that licensure standards were being

increased in North Carolina, standards were also lurching forward in most other states. Because these changes were not precisely synchronized, many individuals obtained licensure in those other states in full compliance with existing laws, never expecting that they would need to obtain a Blue Cover in the future.

Thus, effective July 1, 2000, the Board revised Rule .0303 to allow reciprocal licensure to individuals who would have met the North Carolina requirements had they applied at the time they first became licensed in another state. This latest revision to Rule .0303 balances public protection with consistency and fairness by giving the Board the flexibility to evaluate experienced architects from other states on their merits rather than just their sense of timing.

Any applicant for licensure under revised Rule .0303 must be evaluated by the Board's Administrator, the Board's Applications Committee, and interviewed in person, sometimes by the entire Board. Typically, the Board requires such individuals to bring examples of their professional work for review and discussion. Through this process of careful evaluation, the Board continues to maintain high standards for public protection in our current practice environment while lowering some potential barriers to reciprocal licensure.

HIGHER STANDARDS AND PROFESSIONAL ACCOUNTABILITY: Continuing Education

The North Carolina Board of Architecture has recently implemented a modest continuing education requirement - only 12 hours of health, safety and welfare courses per year. (Some states were mandated by their legislatures to adopt such rules.) The North Carolina Board had the statutory authority for many years but waited until the movement toward CE gained national momentum. It is useful to note that other comparable professions in North Carolina have had similar continuing education requirements for many years. (North Carolina will also accept compliance with CE requirements earned to meet the requirements of their home states by architects licensed by reciprocity.) Even if the legislation for CE credits in their home state differs from North Carolina's, those credits will be accepted as meeting North Carolina requirements.

We have now completed our first full year of Continuing Education Credits earned during the period 1999-2000. On the spring 2000 renewal notice, architects were asked to indicate their compliance with the new requirements. In order to allow a suitable period of adjustment and compliance during this first year of change, the Board provided a one-time-only reprieve for those who indicated on their renewal form that they did not comply last year.

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Board Staff Changes

With the departure of Kathleen M. Hansinger, the Board announced that Cathe M. Evans will be the Acting Executive Director. Cathe has been the Administrative Assistant at the Board for almost six years. She can be reached at cathe@ncbarch.org if you need assistance with anything.

Presidents Message Continued

The Board's continually expanding list of approved providers of CE credits has been posted on the NCBA web site. However, architects should be aware that any program or learning experience that they believe provides pertinent HSW education is acceptable for CE credit, as long as it can be documented.

The Board instituted its first random audit of licensees, requesting that those architects present documentation of having earned the 12 hours of HSW credit during the year 1999 for which they had claimed compliance. Unfortunately, a number of licensees had either failed to indicate their compliance on the renewal form, or were unable, upon audit, to document credits they claimed to have earned. The Board takes a professional's unwillingness to participate in HSW education and the representation of compliance where none was earned seriously.

In summary, it is important for North Carolina architects to keep in mind the fact that Continuing Education is not an isolated phenomenon; nor is it limited to the profession of architecture or the State of North Carolina. Many states' HSW/CE legislative requirements exceed North Carolina's. Those states that were reluctant to introduce such requirements earlier in many cases found themselves the victim of legislatively mandated requirements more onerous than any they might have written for themselves. Inasmuch as Continuing Education is a phenomenon related to widespread national and political concerns regarding professional capability and accountability, the NC Board has tried to enact reasonable requirements that provide practical options. While some states have mandated a limited group of providers from which to select, North Carolina has crafted our Rules with the maximum flexibility needed and personal control for the architect to select experiences that will prove most useful and educational for each individual's specific situation.

The Board encourages each licensee to exercise suitable professional judgment when selecting HSW learning experiences, bearing in mind that CE as a national concept is not discretionary, either for the individual or for the State Licensing Board.

Sincerely,

Norma De Camp Burns, FAIA

rule & law changes

Use of Architectural Intern-Rule 0302

Effective July 1, 2000, the Board amended rule 21NCAC2.0302 to allow the use of the title "Architectural Intern" under certain circumstances. The following is the text of the amendment: A person currently employed under the responsible control of an architect, who holds a first Professional Degree from a NAAB accredited program, and who maintains in good standing or has successfully completed a National Council of Architectural Registration Boards Record in the Intern Development Program (IDP) may use the title "Architectural Intern" in conjunction with his or her current employment.

Congratulations to All!

The following individuals have successfully completed the ARE and have become licensed to practice architecture in North Carolina (October 2000 to May 2001):

Stephen Travis Baxter
David Richard Black
Catherine Sherrill Bradley
Edward William Conlon
Brett W. Freese
Carrie Lynn Gault
Christopher Duncan Gilbert
Sean Joseph Green
Thomas Linton Hagood
James Christopher Hereford
James Grason Hudson
Jonathan Glen Hutchinson
Aaron D. Kennedy
Jeffrey Adam Kenoff
Matthew John Ketchum
Michael Joseph Marsich
Brian Alexander Maxwell
Bryan Michael Moffitt
Kristin Walker Mulkey
Scott C. Murphy
Jeffrey Alan Parker
Griffith Anderson Pearson
Roula Habash Qubain
Kent Albert Rayfield
John Carlos Rider
Michell Lee Saieed
Daniel Charles Saltrick
Paul Anthony Spokas
Cynthia R. Turner

CE Frequently Asked Questions

On July 1, 1998 the NCBA adopted rules governing continuing education. The complete rule can be found on page 29 in the 15th combined edition of your rulebook (green cover) or on the board website www.ncbarch.org. Following are answers to questions frequently posed to the board staff.

To whom do these rules apply? They apply to every active registrant, unless exempt under rule .0906.

How many contact hours must be obtained? 12 contact hours must be obtained to renew the license (a contact hour is a minimum of 50 minutes).

When must the contact hours be obtained? Contact hours must be obtained during the calendar year. A calendar year is January to December.

The renewal year is July 1 to June 30, how do we report the hours if they are to be obtained during the calendar year? To renew your license you must show that you obtained the contact hours during the previous year. For example, to renew for 2001-2002 you must have obtained 12 contact hours in HSW during the calendar year 2000.

How are the hours reported? The hours are reported on your individual renewal form. A statement asking if you have complied with the CE rule is on the form, you must simply check a box indicating "yes" or "no". You do not have to send your CE log unless you are audited.

May I carry over hours from one year to the next? Carry over is not allowed.

What subject areas are required for CE credit? The contact hours shall be in technical and professional architectural subjects directly related to safeguarding health, safety and welfare.

How do I record my CE hours? The CE rule provides three ways to log your CE credit:

- ? A self-made log showing the type of activity claimed, sponsoring organization, location, duration, the name of the instructor and amount of hours earned, or
- ? A file of attendance certificates or other type of evidence of participation, or
- ? Records maintained by the AIA/CES.

How long do I have to keep my CE records? The records must be retained for a period of two years after the credit is claimed.

Are the contact hours pro-rated if I became licensed in the middle of the year? No, you are completely exempt from the CE rule for the year in which you become licensed. For example, if you became licensed in August 2001 you would not have to begin obtaining CE credit until

January 2002. Thus, on the renewal form for 2001-2002, you would check "yes", since you have in fact complied with the CE rule even though you did not have to obtain the contact hours.

I have emeritus status from the AIA, am I exempt from the CE rule? No, the NCBA and the AIA are different organizations, therefore you must apply to the Board for "emeritus status". See rule .0217 for the architect emeritus guidelines.

I am not a resident of NC, my home state requires CE, do I have to comply with each state rule? The requirements for NC shall be deemed satisfied by a non-resident registrant provided their state accepts NC CE requirements. If that is the case you may check "yes" on the renewal from as complying with the NC CE rule.

What if I don't do CE or don't comply with the rule? Individuals failing to obtain the required contact hours in HSW shall be assessed a \$250 civil penalty.

How do I determine if a course will be acceptable to the Board? Contact hours must be obtained in the area of health, safety and welfare. The NCBA has defined HSW as follows: *Health:* Aspects of architecture that have salutary effects among users of buildings or sites and address environmental issues. *Safety:* Aspects of architecture intended to limit or prevent accidental injury or death among users of buildings or sites. *Welfare:* Aspects of architecture that engender positive emotional responses among, or enable equal access by users of buildings or sites.

The Board urges you to use your professional opinion as an architect to determine if a specific course is appropriate to fulfill CE requirements. NCBA shall not pre-approve individual courses or programs, however, organizations may apply for "approved sponsor" status. In addition to courses by Board approved sponsors, NCBA will recognize credit given to courses offered through NCARB or the AIA as long as they are HSW related.

Approved Sponsor List as of May 2001

NCARB and AIA, including AIA-North Carolina and its Sections. Also, the North Carolina Building Inspectors' Association and the following:

City of Raleigh Inspections Department
Carolina Power and Light 919-881-3830
Jane Grosslight Tallahassee, FL 850-385-5822
Wake County Plan Review Dept.
Duke Energy
Carolinas Concrete Masonry Assoc. 336-852-2074
Essroc Cement Corp. Charlotte, NC 704-393-9221
Industrial Extension Service NCSU Raleigh, NC
Hilti Fire Protection, Concord, NC www.hilti.com
AAA Environmental, Spartanburg SC
Council of Landscape Architectural Registration

Boards

(www.clarb.org)
Chistester Management Systems, Inc. Tampa, FL
(www.chitester.com)
Evan Terry Associates, P.C. (www.evanterry.com)
Newsom, Graham, Hedrick & Kennon, P.A.

ncarbnews

Revised ARE Study Guide To Be Offered

NCARB has announced that a new ARE study guide will be offered. The guide, to better meet the needs of candidates has been divided into two complementing volumes. *The Study Guide for the ARE Multiple-Choice Divisions* and *The Study Guide for the ARE Graphic Divisions* may be purchased for \$49.95 each.

IDP

NCARB made the following changes to IDP criteria:

- Internship experience as a contract employee may be counted toward IDP under certain circumstances.
- Ten training units may be earned toward IDP for performing professional and community service of any kind when verified by the person in charge of the program.

NCARB Monographs

Three new additions to its Professional Development Monograph series were recently released:

- 1) Low Slope Roofing
- 2) Professional Conduct
- 3) Sustainable Design

The successful completion of the quiz that accompanies each monograph equals 10 contact hours in Health, Safety and Welfare. To order, or for more information, contact NCARB (202/783-6500) or their web site – www.ncarb.org/publications.

Foreign Degree Evaluation Change

NCARB has named the National Architectural Accrediting Board (NAAB) its new provider of architectural education evaluation services. NAAB will oversee Educational Evaluation Services for Architects (EESA), a program to assist those who wish to apply for NCARB certification or for registration in a state and who do not have a professional degree in architecture from an accredited school or with internationally educated applicants. For further information call: 202/783-2007.

New Exam fees Announced

Pre-Design	\$92
General Structures	\$92
Lateral Forces	\$92
Mechanical/Electrical Systems	\$92
Materials & Methods	\$92
Construction Documents	\$92
Site Planning (Graphic)	\$143
Building Planning (Graphic)	\$143
Building Technology (Graphic)	\$143

Frequently Asked ARE Questions

I have not received my Authorization to Test letter, What should I do? When NCBA transmits your eligibility to the Chauncey Group, an ATT letter is automatically generated. If you feel that you should have received it already please call the Chauncey Group's Customer Service line at 800-896-2272.

How long does it take to receive my scores? Once you have taken your examination, it is sent to be scored. Results for multiple choice exams are processed within approximately 4-6 weeks. Graphic divisions are processed within approximately 6-8 weeks of your test date. After processing, your score is forwarded directly to NCBA.

Why is my eligibility not in the system? If you call to schedule an exam and find that your eligibility is not in the system you need to contact NCBA. The Board is responsible for transmitting your testing eligibility information to the Chauncey Group.

What do I do if I have not received my voucher yet? If you have not received your voucher in the mail within four weeks after receipt of request by Chauncey contact ARE operations at 800-896-2272. (Please note that ARE vouchers are non-refundable and non-transferable)

Who do I contact if I have changed my name or address? If you need to have your name or address changed you must contact NCBA and the Chauncey group. It is imperative that this be done so that your ATT matches your identification at the testing center.

I can't make it to my scheduled appointment. Can I cancel my appointment and not lose my test fee? Candidates may cancel and reschedule their exams before noon three days prior to the appointment date. Your fee will not be returned to you, it will be rolled over for use as payment for the next time you schedule that exam. When you schedule a new appointment you will be required to provide credit card information to secure that appointment, however you will not be charged twice for the same exam unless you do not show for the scheduled appointment or cancel after the established deadlines.

TO RESCHEDULE OR CANCEL AN EXAM

Call Before Noon on:	FOR A TEST ON:
Saturday	Wednesday
Monday	Thursday
Tuesday	Friday
Wednesday	Saturday
Thursday	Monday
Friday	Tuesday

If I have a question regarding my ARE, who do I contact? Contact ARE operations to report problems or concerns immediately.

All comments and questions concerning your exam should be in writing and directed to the Chauncey Group within 10 days after your test date. Please send a copy of that letter to NCBA. (ARE Operations PO Box 6542 Princeton, NJ 08540) Do not wait to receive your results before expressing any concerns you may have.



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Board Website Update

In the summer of 2000 the Board added on-line individual license renewal. We urge you to use this feature. Last year all licensed architects received a PIN that allows them to enter the “registrants only” section of the website. In this section of the site you can make changes to your record (address, phone, email, etc.). Also, you can renew your license using your Visa or Mastercard. (American Express is not accepted at this time). If you have misplaced the letter containing your PIN, request it from the board at ncba@earthlink.net, include your full name and NC license number. Please keep the PIN in a secure place. Another feature in the “registrants only” section is the ability to select where you would like your correspondence from the Board to be sent: to your e-mail address or to your U.S. mail address (including license renewal notification). If you choose to receive your correspondence via e-mail please be sure to include your correct e-mail address. Of course, if you do not have access to the internet, you may mail or fax any changes or updates directly to the Board office. F.Y.I..... The Board is no longer issuing wallet cards. If you are asked by an organization for a copy of your license card, you may direct them to www.ncbarch.org where they can view your license status and/or print an official certification of your license status.

2001-2002 License Renewal

Renewal notices were mailed to all architects in Mid-May. If you have not received your 2001-2002 renewal notice you can download one from the forms section of the web site. Many architects have requested to receive correspondence via email, renewal notices were sent to these individuals also. If your email has changed and you did not update NCBA, you may not have received your notice. A few reminders regarding renewal notices..... before you return your renewal notice to the Board office please check the following:

- ? Have you enclosed the correct amount? Be sure the check is made payable to NCBA.
- ? Have you completed all sections? Be sure to answer the section regarding continuing education.
- ? Have you signed the renewal notice? They are not valid unless signed by the architect.

Renewal notices that are incomplete will be returned. It the architect’ s responsibility to ensure that the renewal form is completed and returned in a timely manner, even if you have delegated it to an office manager or assistant.

enforcement report

November 1999 to May 2001

LETTERS OF CAUTION

Nine cases were closed with Letters of Caution issued by the Board to architects.

CLOSED WITHOUT PREJUDICE

The Board investigated and closed six cases without prejudice.

LETTERS OF WARNING

The following individuals/firms received LETTERS OF WARNING for the unauthorized use of the title "Architect" or any form thereof without being duly licensed:

#442 – Guess, Jim

#443 – King, Jonathan

#421 – Madison, Debbie

CEASE AND DESIST –

Unauthorized Practice. The following received orders to immediately cease and desist from the unauthorized practice of architecture:

#327 Wyse, Arthur / Wyse Drafting Service

#402 Hall, David Joseph / HDC Architecture
Failure to fulfill stipulations of SC Consent
Practicing in NC with an expired license
Failure to respond to the Board's Notice of Hearing

CONSENT JUDGMENTS

#356, Abraham, Raymond/Abraham Medical Dental
Unlicensed individual offering and rendering architectural services; Consent Judgment: Unauthorized practice - Permanent Injunction.

#417, Merritt, James

#417A, Hall, Rufus

Consent Judgment prohibiting the unauthorized practice of architecture for offering and rendering architectural services; Restitution made to clients.

#396 & #429 Andrews, J.M., Consent Judgment:
Permanent Injunction

ENGINEERING BOARD REFERRALS

Discipline by NCBELS

#319, Smithson, Ernest P.E. – Dismissed as unfounded.

#391 William C. Raybon, PE

Reprimand and civil penalty of \$2,000 for affixing his seal to inadequate design documents, failing to protect the public.

#363, Jacobs, Don P.E.

Reprimand, work must be monitored for one year, pass the Ethics Course offered by the Murdough Center of Texas Tech University. For the unauthorized practice of architecture and for sealing inadequate plans, failing to protect the public.

#378, Hudson, E. Lynn, P.E.

Reprimand, \$2,000 civil penalty: Representation as architect or offering architectural services, sealing work not done under his charge.

#377, Jordon, Clifford, P.E.

Reprimand, \$2,000 civil penalty: Representation as architect or offering architectural services. Practicing outside area of competence, inadequate design documents, failure to exercise responsible charge.

385, Rudolph, John P.E.

Reprimand for contracting with non-licensed individual to provide certain professional services.

327, Warner, James D. P.E.

Signed and sealed architectural drawings beyond his legal capability and affixed his seal to inadequate design documents, failing to protect the public. Must pass the Ethics Course offered by the Murdough Center of Texas Tech University.

CONSENT AGREEMENTS

The Board entered into Consent Agreements with the following licensees:

#380, Moore, Carlos

Consent, Civil Penalty \$2,500, must remove "Standard Design" designation on plans for sealing plans not done by him or under his direct supervision and designating said plans as "standard design".

#394, Humphrey, Harold

Consent, Letter of Caution for misrepresentation of prior experience; Must amend and re-send advertising brochures.

#411, Gwinn, William

Consent, Reprimand for making unauthorized changes to another architect's plans.

#425, Tilley, Richard

Consent, Reprimand for offering and rendering professional architectural services through an unauthorized firm.