

PSC Standard Consent Civil Penalty Guidelines

Standard Corporate Consent

Firm applied for license but did not complete process:

- Minimum of \$2,500 per project if offered/rendered services prior to obtaining license. Maximum total penalty of \$20,000.

Firm offered/rendered services after license had expired

- Minimum of \$2,500 per project if offered/rendered services after license expired. Maximum total penalty of \$20,000.
- Back renewal/late fees.

Standard Individual Consent

Individual sole proprietor submitted an application for licensure by reciprocity but has not completed the process:

- Minimum \$2,500 per project if offered/rendered services prior to obtaining license. Maximum total penalty of \$20,000.

Individual (and/or through firm) offered services with an expired license:

- Minimum of \$2,500 per project if offered/rendered services prior to obtaining license. Maximum total penalty of \$20,000.
- Minimum of \$2,500 per project if sealed drawings on firm title block. Maximum total penalty of \$20,000.
- Back renewal/late fees

Costs associated with administration of the case will be recouped.

Individuals and firms that have failed to renew and continued to practice repeatedly will be charged and additional \$10,000, placed on probation for up to five years and issued a reprimand.

It is important to know that the Board does not keep the Civil Penalties that it collects. Per the North Carolina Laws, all Civil Penalties collected by occupational licensing boards go the school system within the county of the infraction.

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