



**The North Carolina Board of Architecture and Registered Interior Designers
434 Fayetteville St Suite 2005
Raleigh, NC 27601**

To: Robert D. Godfrey
Respondent

From: Cathe M. Evans, Executive Director
Staff for The Professional Standards Committee of the North Carolina Board of
Architecture and Registered Interior Designers

Date: June 10, 2024

Re: LETTER OF REPRIMAND

Case Number: 1279

Findings of Fact

- Respondent Godfrey is licensed as an architect by this Board and is subject to Chapter 83A of the General Statutes of North Carolina (NCGS 83A) and Title 21, Chapter 2 of the North Carolina Administrative Code (21 NCAC 02.)
- Respondent Godfrey contracted with Szilva Harman to provide architectural services for a project in Cornelius, NC called Flair Trade.
- Respondent Godfrey knowingly placed his architectural seal and signature on plans that he considered incomplete.
- Respondent Godfrey failed to provide plans that were complete and buildable.

The findings of fact set forth above demonstrate Respondents' lack of knowledge and understanding of the following rules:

21 NCAC 02 .0203 Rules of Professional Conduct

- (15) Architects or registered interior designers preparing plans for building permits shall submit plans that are complete and buildable. Such plans shall conform with the State Building Code and local plan submission requirements. Professional judgment shall be exercised to reflect sufficient documentation necessary for plan approval. Provided, however, this Rule does not alter any standard of liability applicable to licensees or registrants.

Continued on next page.



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21 NCAC 02 .0206 Requirement for and Use of Professional Seal

(a) An architect shall seal his or her work whether or not the work is for an exempt project as defined in G.S. 83A-13. An architect shall not sign nor seal drawings, specifications, reports, or other professional work that were not prepared by the architect or under his or her responsible control. Documents shall be sealed as follows:

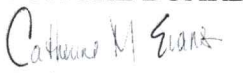
- (9) Documents considered incomplete by the architect or registered interior designer may be released for interim review without the architect's or registered interior designers seal or signature affixed, but shall be dated, bear the architect's or registered interior designer's name, and be marked or designated as follows "Incomplete - for interim review only and not intended for bidding, procurement, permit, or construction purposes."

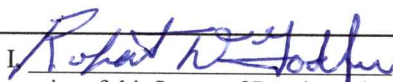
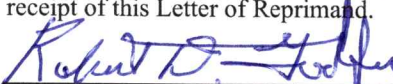

The findings of fact set forth above also demonstrate Respondents' violations of N.C. Gen. Stat. 83A.

The Professional Standards Committee of the Board has reviewed the evidence in the referenced case. The Committee has recommended that you be issued this formal Letter of Reprimand as a disciplinary measure.

Please sign the acknowledgement below and return this document to me on or before June 25, 2024.

Sincerely,
FOR THE BOARD


Cathie M. Evans
Executive Director

I,  acknowledge receipt of this Letter of Reprimand.	
 Robert D. Godfrey	 Date